

SI

ACTIVITY  
CAMPS

# ADMINISTERING MEDICATION POLICY



**ASHVILLE**  
HARROGATE

SI

FOUNDATION



**Children at Camp sometimes require medication – this may be routine medication to help with conditions (eg, ADHD) or one-off medicines, such as Calpol, for minor ailments. If medication is needed throughout the Camp day, parents/carers must inform staff of this at the morning drop-off.**

- Camp Lead should know of all medications that need to be taken each day. This information should be passed on to Team Leaders, where appropriate, so this can be noted on the register.
- Parents/Carers will be asked to fill in a 'Medical Consent' form which informs Sporting Influence of the medicine to be taken, what dose needs to be taken and at what time. It will also signpost when the last dose was taken by the child. This must be signed by the parent/carer.
- Medicines should be handed to Sporting Influence staff so it can be stored safely in the staff room, eg, some medicines need to be kept refrigerated.
- The exception to this is when children need adrenaline auto-injectors (such as EpiPens) and antihistamines in case of emergencies. Children will be encouraged to carry these around Camp at all times.
- Camp Lead should be the one to administer the medication (where appropriate) and note on the Medical Consent form the time the medicine was given. This must be signed by Camp Lead.